

Event Order

African Queen Dubai
 Address: J1, Dubai, UAE

Date Printed:
 Function sheet NR:

Phone:
 Email:



All prices are displayed in AED, VAT included

African Queen Dubai

Account:		Event Date:	
Booking:		Booked By:	
Address:		Contact:	
		Phone:	
		Mobile:	
		Email:	
		Onsite Contact:	
		Onsite Contact Tel:	
Total Payment		PM Number	Deposit received
Payment Method			

<u>Start – End Time</u>	<u>Event Name</u>	<u>Function Room</u>	<u>Signage</u>	<u>Setup</u>	<u>Pers.</u>	<u>Rental (AED)</u>	<u>Package</u>
FOOD			SETUP				
			AUDIO VISUAL				

The final guaranteed number of guests is due 3 working days (72 HOURS) prior to the start of your event. If your final guarantee is not received 3 working days prior to the function(s) listed below, the expected number will become your guarantee.
To confirm these arrangements on a definite basis, please carefully review each Event Order, sign below and return. Final food & beverage minimums must be equal to the final guest count. Should the need arise, we reserve the right to relocate function(s) to another room. Any changes in meeting room setup, or food and beverage arrangements 24 hours or less prior to the start of your function will incur a labor charge. Due to licensing restrictions, all food and beverage must be provided by African Queen Dubai. The removal of any food or beverage from the premises is prohibited. Rates specified all taxes included are specified only for information. Please note that tax rate applied will be the tax in force at the date of invoicing. The rates will be modified in case of legal and/or regulatory changes liable to cause price variations such as: modification of the applicable rate of tax and introduction of new taxes.

Organization Authorized Signature
FUNCTION NR:

Date:

Manager Signature:

Date

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BEVERAGE	BILLING
THANK YOU!	MISCELLANEOUS

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